

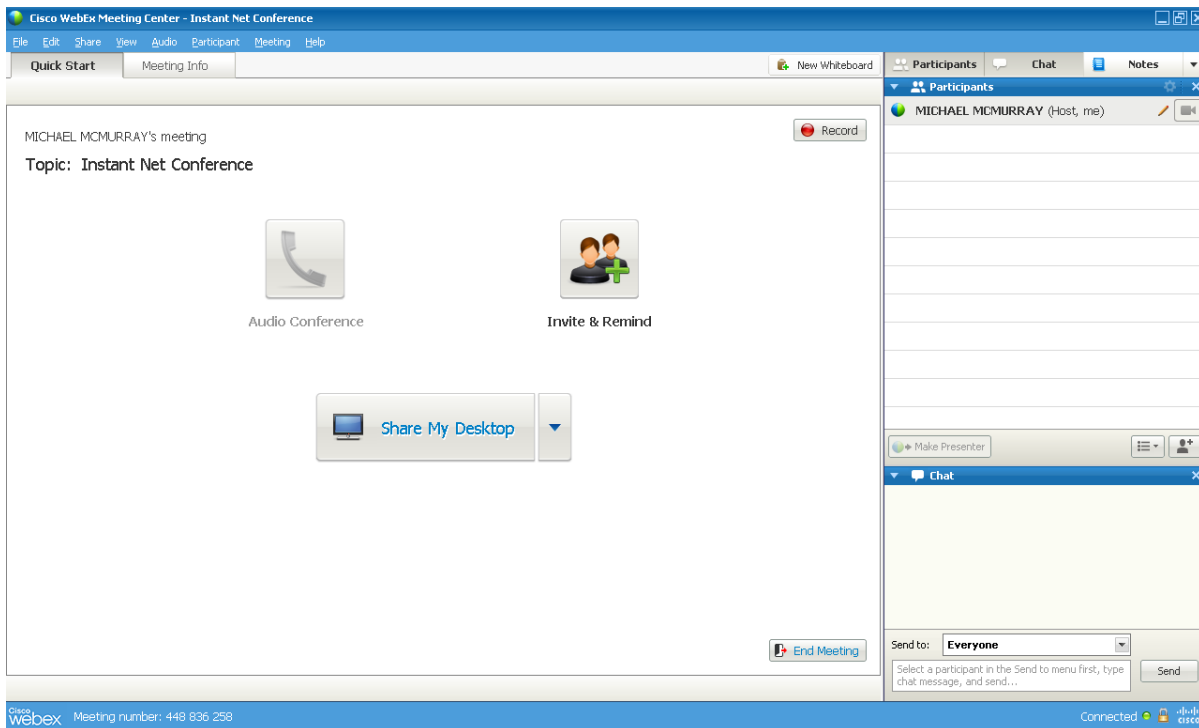
# WEBEX JOURNAL CLUB INSTRUCTIONS

You will need access to a computer and phone (cell or landline) for the journal club. Instructions for each are below.

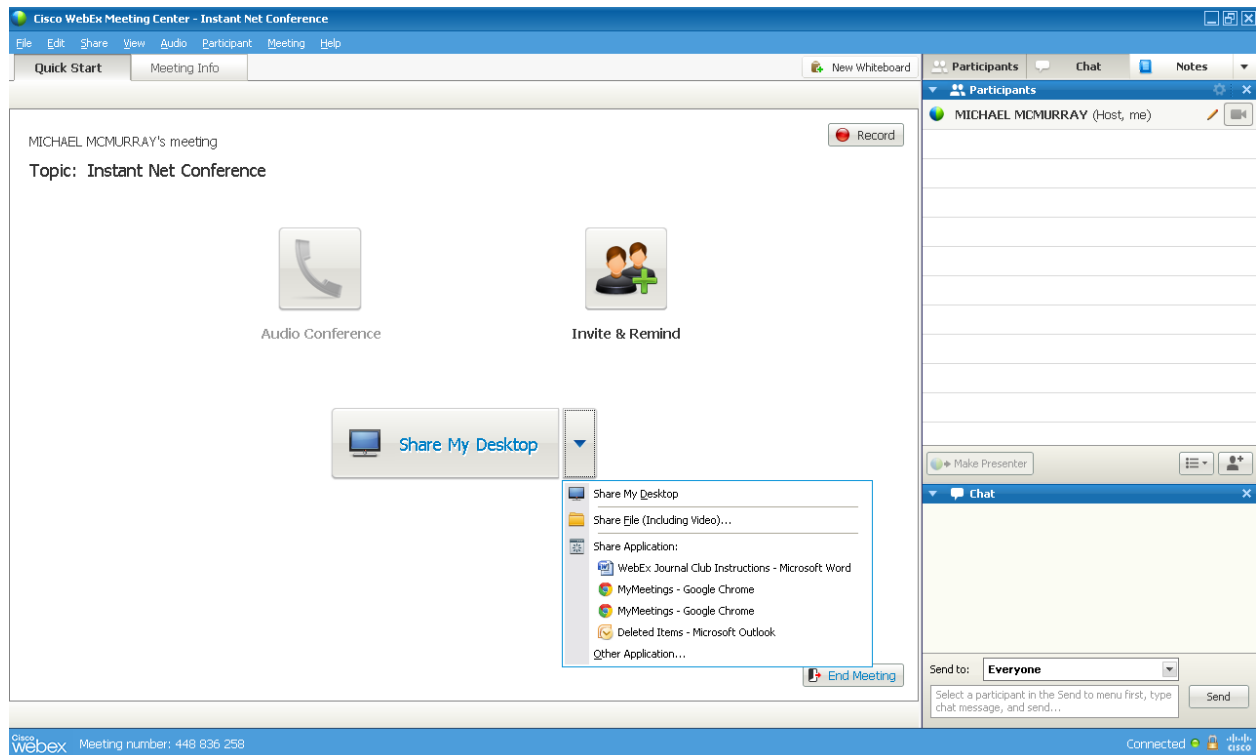
## Web Instructions

You will be sent an email with an invitation to the meeting. On the day and time of the meeting click on the link provided. The first page that comes up will ask you for some basic information (name, email address, company). Fill out the appropriate information and click “proceed”. The first time you enter a meeting you may have to download a plug-in. You will then enter the meeting and the screen below will show up.

On the right you can see a participant list, there is a chat screen below that where participants can IM the group or each other during the meeting, the main screen in the middle is where the presentation will appear.



If you are presenting the icon that says “share my desktop” will be active. You will click the drop down menu just to the right of it and click share a file.



Select your journal club presentation. This will appear everyone’s screen. Whatever you do on the screen can now be seen by all the attendees.

## Audio Instructions

For the audio part of the presentation call **1-877-925-7041**. You will be asked for your participant passcode: **23524450**. You will then be asked to state your name and you will then enter the conference call.